

# Bantaa's Catering

(985) 320-0533

www.bantaas.com

## EVENT INFORMATION SHEET

Name: \_\_\_\_\_

Phone Numbers: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_

Alternate Contact Phone Numbers: \_\_\_\_\_

Event Date and Time: \_\_\_\_\_

Event Location: \_\_\_\_\_

Event Description: \_\_\_\_\_

Number of Guests Expected: \_\_\_\_\_

### ***Food Catering Requested:***

\_\_\_\_\_ Package 1      \_\_\_\_\_ Package 2      \_\_\_\_\_ Carving Station      \_\_\_\_\_ None

### ***Bar Catering Requested:***

\_\_\_\_\_ Beer, Wine, & Soft Drinks      \_\_\_\_\_ Beer, Wine, Liquor, & Soft Drinks      \_\_\_\_\_ Extra Bar Hour

\_\_\_\_\_ Beer & Soft Drinks      \_\_\_\_\_ Water & Soft Drinks      \_\_\_\_\_ None

### ***Special Requests:***

\_\_\_\_\_  
\_\_\_\_\_

- ◆ \$100 deposit and completed information sheet are required to book the event.
- ◆ Cost is based on price in effect on the date of booking plus sales tax and gratuity.
- ◆ Final headcount and payment are due no later than one week prior to the event. 100 person minimum or there will be an additional \$250 fee.
- ◆ Make checks payable to Bantaa's Catering. NSF fees charged by the bank on returned checks will be due by the signor of this contract.

By signing this contract, I agree to all the terms stated above.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_